

2021 COVID-19 Response PS Grants

New Jersey Council for the Humanities

Eligibility

Before completing the LOI please read the Grant Guidelines. NJCH staff will review the LOI to determine if your proposal meets the basic requirements for eligibility in this grant program. If your organization and project fit within the eligibility criteria, you will be invited to submit an application. Please note that an invitation to submit an application does not guarantee funding.

If you have any questions, please contact us at grants@njhumanities.org.

Eligibility Requirements*

Any nonprofit institution or agency; department of state or local government; or accredited public and 501c3 educational institutions based in New Jersey that undertakes public humanities programs, whether or not the organization's primary mission is based in the humanities, is eligible to apply for a Program Support grant.

Applicants may apply for only **one** type of COVID-19 Response Grant: either General Operating Support or Program Support, not both. Only organizations that do **not** meet eligibility requirements for the General Operating Support grant should apply for a Program Support grant.

Applicants may not apply for a COVID-19 Response Grant with a fiscal sponsor.

To read the full eligibility, please visit <https://njhumanities.org/grants/covid-19/>

To the best of my knowledge, my organization is eligible to apply for a COVID-19 Response General Operating Support Grant from the New Jersey Council for the Humanities.

Choices

Yes

No

Letter of Intent

Program Name*

This is the "identifier" for the request.

Character Limit: 250

Number of Full Time Staff (or equivalent)*

Character Limit: 5

Average Organization Budget over 3 years*

To determine this amount, add together your organization's operating budget over the last three years (including this year) and divide by 3.

Character Limit: 20

Program Description*

Describe the program for which you are applying for funding. **Only programs that are clearly rooted in the humanities will be eligible for this grant funding.** *Suggested character limit: 1500*

Character Limit: 10000

Mission and Audience*

What is your organization's mission, vision, and primary programmatic work? This is a place for you to tell us about your mission, the kinds of programs you run, and the people who benefit from your work. *Suggested character limit: 1000*

Character Limit: 10000

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Application

Program Name*

Input your organization name. This is the "identifier" for the request.

Character Limit: 250

Program Description*

Describe the program for which you are applying for funding. What are the program's objectives? Who does it (or would it) serve and how? How does it fit into the broader work of your organization? For existing programs, how would this grant support the continuation and/or adaption of this program due to impact of the coronavirus? For new programs, how do you see this project helping with your organization's and/or your communities' recovery efforts? **Only programs that are clearly rooted in the humanities will be eligible for this grant funding.**

Note: this question is pre-populated with information submitted in your LOI. Please edit as appropriate. *Suggested character limit: 3500*

Character Limit: 10000

Mission and Audience*

What is your organization's mission, vision, and primary programmatic work? This is a place for you to tell us about your organization's purpose, the kinds of programs you run, and the people who benefit from your work. If your organization is led by and/or serves underrepresented groups, please provide further detail about how your work supports these communities. If you serve a particular geographic area, please tell us about that as well. It is helpful to provide numbers in addition to narrative information.

Note: this question is pre-populated with information submitted in your LOI. Please edit as appropriate. *Suggested character limit: 1500*

Character Limit: 10000

COVID-19 Impact*

In what ways have your organization's programs or structure been impacted by the COVID-19 pandemic? What changes did you make in response? Use this space to help us understand how you shifted work in response to the pandemic (if you were able to do so) and what you are doing now. Feel free to think in broad terms about how you have been impacted by and responded to the COVID-19 pandemic and related social, economic, and structural effects of the public health crisis. *Suggested character limit: 3500*

Character Limit: 10000

Financial Statement and Impact*

Please upload your most recently filed Form 990 or other financial statement. Use the space below to explain the financial impacts of COVID-19 on your organization and its work. Taking into account your response to the previous question, are there any other financial impacts you wish to describe? A combination of hard numbers and narrative can be particularly helpful to understanding the impact of the pandemic on your organization and its work as well as how you are working toward your recovery. *Suggested character limit: 2000*

Character Limit: 10000 / File Size Limit: 20 MB

Grant Request*

Please indicate the amount you are requesting from NJCH. The "Use of Funds" section of the grant guidelines provides guidance on how funding may be spent as well as ineligible expenses. This amount should match the total in your attached budget (see below). Applicants may not receive the full amount requested and are unlikely to receive more than 10% of operating budget.

Character Limit: 20

Grant Request Explanation*

Please upload a budget based on the template or a similar budget document of your creation that includes the same basic information. Use the space below to add any explanation or additional detail on budget numbers. The total on your budget should equal the total grant request above. *Suggested character limit: 1000*

Program Budget Template ([click here](#))

Character Limit: 10000 / File Size Limit: 5 MB

Emergency Funding

What other sources of emergency financial relief are you seeking or have you received? Examples of other emergency relief include grants from other state or federal agencies (NEA, NEH, New Jersey State Council on the Arts, etc.), grants from private foundations, private donations, loans, etc. **Applying for or receiving other emergency grants does not affect your ability to receive an NJCH COVID-19 Response Grant.** *Suggested character limit: 2000*

Character Limit: 10000

Additional Information (optional)

If there is any information we have not requested, but which you feel is important for New Jersey Council for the Humanities in evaluating your application, please provide it here.

Suggested character limit: 2000

Character Limit: 10000

Demographic Information

The following information is being collected for statistical purposes. This information will help NJCH and the NEH gather data about organizational makeup, audiences, and humanities work.

Humanities Discipline(s)*

Please select the humanities discipline(s) that best represent your organization's mission and regular programming.

Choices

American Studies & Area Studies
 Archaeology & Anthropology
 Archeology
 Arts History & Criticism (visual art, dance, theater, film, music, culture and performance studies)
 Communications, Media Studies, & Rhetoric (not professional media training)
 Cultural, Ethnic, & Gender Studies
 English Language and Literature
 Foreign Languages & Literature
 History
 Interdisciplinary Studies
 Jurisprudence
 Philosophy
 Religion

Geographic Areas

Please check any of the following counties where you conduct programs or from where you draw audiences. These counties are statistically underfunded by NJCH.

Choices

Bergen County
 Cape May County
 Gloucester County
 Hudson County
 Monmouth County
 Ocean County
 Salem County
 Sussex County
 Union County
 Warren County

UNDERREPRESENTED POPULATIONS

The following groups are statistically underrepresented in the humanities. Please check any statements that apply to your organization.

Black, Indigenous, People of Color*

Choices

No answer
 Represented among board

- Represented among the staff
- Represented among volunteers
- Represented in decision-making roles
- Represented in leadership roles
- Served by my organization

LGBTQ+*

Please check any or all that apply to your organization.

Choices

- No answer
- Represented among board
- Represented among the staff
- Represented among volunteers
- Represented in decision-making roles
- Represented in leadership roles
- Served by my organization

People with disabilities*

Choices

- No answer
- Represented among board
- Represented among the staff
- Represented among volunteers
- Represented in decision-making roles
- Represented in leadership roles
- Served by my organization

Recent Immigrants*

Choices

- No answer
- Represented among board
- Represented among the staff
- Represented among volunteers
- Represented in decision-making roles
- Represented in leadership roles
- Served by my organization

Incarcerated individuals (currently or recently)*

Choices

- No answer
- Represented among board
- Represented among the staff
- Represented among volunteers
- Represented in decision-making roles
- Represented in leadership roles
- Served by my organization

Veterans or active-duty military*

Choices

- No answer
- Represented among board
- Represented among the staff
- Represented among volunteers
- Represented in decision-making roles
- Represented in leadership roles
- Served by my organization

Additional Demographic Information

If you wish to provide any additional information, please do so here.

Character Limit: 500

Certification

In signing and submitting this grant application, the applicant certifies that the applicant organization will ensure that the acceptance paperwork and required reports are submitted on time and will comply with the certifications listed below. NJCH is required to ask each applicant for certification of compliance with nondiscrimination statutes, debarment, and suspension. By signing and submitting this form, the organization's authorizing official is providing these certifications.

Nondiscrimination Statutes and Regulations:

- (a.) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.), which provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance;
- (b.) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance;
- (c.) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.), which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance;
- (d.) The Age Discrimination Act of 1975, as amended (42 U.S.C. 6106 et seq.), which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute; and
- (e.) The Americans with Disabilities Act (ADA) of 1990.

Certification regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion (45 CFR 1169):

- (a.) The applicant organization certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- (b.) Where the applicant is unable to certify to any of the statements in the certification, such prospective participant shall attach an explanation to this proposal.

By signing and submitting this grant proposal, the applicant organization is acknowledging compliance with the New Jersey Council for the Humanities' ARP COVID 19 Response General Operating Support Grant Guidelines and reporting requirements.

Applicant Signature*

By typing my name I confirm that all information contained in this application is true to the best of my knowledge.

Character Limit: 100

The applicant will receive a confirmation email from the New Jersey Council for the Humanities once the application is successfully submitted. If you do not receive a confirmation email, please check your junk/spam folder.