

# 2021 COVID-19 Response GOS Grants

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*New Jersey Council for the Humanities*

## *Eligibility*

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Before completing the LOI please read the Grant Guidelines. NJCH staff will review the LOI to determine if your proposal meets the basic requirements for eligibility in this grant program. If your organization and project fit within the eligibility criteria, you will be invited to submit an application. Please note that an invitation to submit an application does not guarantee funding.

If you have any questions, please contact us at [grants@njhumanities.org](mailto:grants@njhumanities.org).

### **Eligibility Requirements\***

To be eligible for GOS funding, the applicant organization must have:

- A mission based in the public humanities;
- An organizational budget greater than \$50,000 (average over three years);
- Nonprofit status for at least one year; and
- At least one full-time employee or one FTE.

Applicants may apply for only ONE type of COVID-19 Response Grant: either General Operating Support or Program Support, not both.

Types of eligible institutions:

- Museums.
- Historical societies and heritage organizations.
- Other cultural and community nonprofits with humanities-focused missions.

Applicants may not apply for a COVID-19 Response Grant with a fiscal sponsor.

To read the full eligibility, please visit <https://njhumanities.org/grants/covid-19/>

To the best of my knowledge, my organization is eligible to apply for a COVID-19 Response General Operating Support Grant from the New Jersey Council for the Humanities.

### **Choices**

Yes

No

## *Letter of Intent*

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### **Organization Name\***

Input your organization name. This is the "identifier" for the request.

*Character Limit: 250*

### **Number of Full Time Staff (or equivalent)\***

*Character Limit: 5*

### **Average Organization Budget over 3 years\***

To determine this amount, add together your organization's operating budget over the last three years (including this year) and divide by 3.

*Character Limit: 20*

### **Mission and Audience\***

What is your organization's mission, vision, and primary programmatic work? Please give us a brief description of your organization's purpose, the kinds of programs you run, and the people who benefit from your work. *Suggested character limit: 1500*

*Character Limit: 10000*

# 2021 COVID-19 Response GOS Grants

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*New Jersey Council for the Humanities*

## *Application*

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### **Organization Name\***

Input your organization name. This is the "identifier" for the request.

*Character Limit: 250*

### **Mission and Audience\***

What is your organization's mission, vision, and primary programmatic work? This is a place for you to tell us about your organization's purpose, the kinds of programs you run, and the people who benefit from your work. If your organization is led by and/or serves underrepresented groups, please provide further detail about how your work supports these communities. If you serve a particular geographic area, please tell us about that as well. It is helpful to provide numbers in addition to narrative information.

Note: this question is pre-populated with information submitted in your LOI. Please edit as appropriate. *Suggested character limit: 1500*

*Character Limit: 10000*

### **COVID-19 Impact\***

In what ways have your organization's programs or structure been impacted by the COVID-19 pandemic? What changes did you make in response? Use this space to help us understand how you shifted work in response to the pandemic (if you were able to do so) and what you are doing now. Feel free to think in broad terms about how you have been impacted by and responded to the *COVID-19* pandemic and related social, economic, and structural effects of the public health crisis. *Suggested character limit: 3500*

*Character Limit: 10000*

### **Financial Statement and Impact\***

Please upload your most recently filed Form 990 or other financial statement. Use the space below to explain the financial impacts of COVID-19 on your organization and its work. Taking into account your response to the previous question, are there any other financial impacts you wish to describe? A combination of hard numbers and narrative can be particularly helpful to understanding the impact of the pandemic on your organization and its work as well as how you are working toward your recovery. *Suggested character limit: 2000*

*Character Limit: 10000 | File Size Limit: 5 MB*

## Grant Request\*

Please indicate the amount you are requesting from NJCH. The "Use of Funds" section of the grant guidelines provides guidance on how funding may be spent as well as ineligible expenses. This amount should match the total in your attached budget (see below). Applicants may not receive the full amount requested and are unlikely to receive more than 10% of operating budget.

*Character Limit: 20*

## Grant Request Explanation\*

Please use this space to briefly describe how you intend to use this funding. You may use lists or bullet points, and general information is appropriate - there is no need to include an itemized budget. As you think through budgeting of your grant request, please be sure to review the "Use of Funds" section of the guidelines to consider how funds may be spent as well as ineligible expenses. *Suggested character limit: 1000*

*Character Limit: 10000*

## Emergency Funding

What other sources of emergency financial relief are you seeking or have you received? Examples of other emergency relief include grants from other state or federal agencies (NEA, NEH, New Jersey State Council on the Arts, etc.), grants from private foundations, private donations, loans, etc. **Applying for or receiving other emergency grants does not affect your ability to receive an NJCH COVID-19 Response Grant.** *Suggested character limit: 2000*

*Character Limit: 10000*

## Additional Information (optional)

If there is any information we have not requested, but which you feel is important for New Jersey Council for the Humanities in evaluating your application, please provide it here.

*Suggested character limit: 2000*

*Character Limit: 10000*

## Demographic Information

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The following information is being collected for statistical purposes. This information will help NJCH and the NEH gather data about organizational makeup, audiences, and humanities work.

## Humanities Discipline(s)\*

Please select the humanities discipline(s) that best represent your organization's mission and regular programming.

### Choices

American Studies & Area Studies

Archaeology & Anthropology

Archeology

Arts History & Criticism (visual art, dance, theater, film, music, culture and performance studies)  
Communications, Media Studies, & Rhetoric (not professional media training)  
Cultural, Ethnic, & Gender Studies  
English Language and Literature  
Foreign Languages & Literature  
History  
Interdisciplinary Studies  
Jurisprudence  
Philosophy  
Religion

### Geographic Areas

Please check any of the following counties where you conduct programs or from where you draw audiences. These counties are statistically underfunded by NJCH.

#### Choices

Bergen County  
Cape May County  
Gloucester County  
Hudson County  
Monmouth County  
Ocean County  
Salem County  
Sussex County  
Union County  
Warren County

### UNDERREPRESENTED POPULATIONS

The following groups are statistically underrepresented in the humanities. Please check any statements that apply to your organization.

### Black, Indigenous, People of Color\*

#### Choices

No answer  
Represented among board  
Represented among the staff  
Represented among volunteers  
Represented in decision-making roles  
Represented in leadership roles  
Served by my organization

### LGBTQ+\*

Please check any or all that apply to your organization.

#### Choices

No answer  
Represented among board  
Represented among the staff

Represented among volunteers  
Represented in decision-making roles  
Represented in leadership roles  
Served by my organization

### People with disabilities\*

#### Choices

No answer  
Represented among board  
Represented among the staff  
Represented among volunteers  
Represented in decision-making roles  
Represented in leadership roles  
Served by my organization

### Recent Immigrants\*

#### Choices

No answer  
Represented among board  
Represented among the staff  
Represented among volunteers  
Represented in decision-making roles  
Represented in leadership roles  
Served by my organization

### Incarcerated individuals (currently or recently)\*

#### Choices

No answer  
Represented among board  
Represented among the staff  
Represented among volunteers  
Represented in decision-making roles  
Represented in leadership roles  
Served by my organization

### Veterans or active-duty military\*

#### Choices

No answer  
Represented among board  
Represented among the staff  
Represented among volunteers  
Represented in decision-making roles  
Represented in leadership roles  
Served by my organization

### Additional Demographic Information

If you wish to provide any additional information, please do so here.

*Character Limit: 500*

## *Certification*

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In signing and submitting this grant application, the applicant certifies that the applicant organization will ensure that the acceptance paperwork and required reports are submitted on time and will comply with the certifications listed below. NJCH is required to ask each applicant for certification of compliance with nondiscrimination statutes, debarment, and suspension. By signing and submitting this form, the organization's authorizing official is providing these certifications.

### **Nondiscrimination Statutes and Regulations:**

- (a.) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.), which provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance;
- (b.) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance;
- (c.) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.), which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance;
- (d.) The Age Discrimination Act of 1975, as amended (42 U.S.C. 6106 et seq.), which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute; and
- (e.) The Americans with Disabilities Act (ADA) of 1990.

### **Certification regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion (45 CFR 1169):**

- (a.) The applicant organization certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- (b.) Where the applicant is unable to certify to any of the statements in the certification, such prospective participant shall attach an explanation to this proposal.

By signing and submitting this grant proposal, the applicant organization is acknowledging compliance with the New Jersey Council for the Humanities' ARP COVID 19 Response General Operating Support Grant Guidelines and reporting requirements.

### **Applicant Signature\***

By typing my name I confirm that all information contained in this application is true to the best of my knowledge.

*Character Limit: 100*

The applicant will receive a confirmation email from the New Jersey Council for the Humanities once the application is successfully submitted. If you do not receive a confirmation email, please check your junk/spam folder.